

## Insurance/Liability Coverage

In order to obtain a permit for the use of facilities owned by the City of Kent, it will be necessary to obtain comprehensive general liability insurance coverage.

Obtaining the insurance is the park users' responsibility. A copy of the insurance certificate, with endorsement pages will be required prior to user group using City of Kent Facilities. User groups may contact any insurance company of their choice, provided minimum requirements are met.

Following are some options for your insurance:

- Event Insure([www.eventinsure.com](http://www.eventinsure.com)): Phone (510) 547-3203
- Sadler Sports Insurance([www.sadlersports.com](http://www.sadlersports.com)): Phone (800) 622-7370
- Washington Cities Insurance Authority: Phone (206) 575-6046
- Call your Home Owners Insurance company and ask

1. The following will be the minimum requirements:

- Has a minimum limit of \$1,000,000 for bodily injury and property damage per occurrence.
- Names the City of Kent, its officers, and employees as an additional insured party against any and all liability arising or resulting from your usage or said premises.
- The name and address for the additional insured must read:  
**City of Kent  
Parks, Recreation and Community Services  
525 4<sup>th</sup> Ave No.  
Kent, WA 98032**
- The policy must include the name of the park and the dates of use.
- All additions to the policy shall be in the form of an endorsement, a copy of which shall be added to the certificate of insurance evidencing proof of coverage.
- The certificate of insurance for the required policy must be filed in Kent Parks, Recreation and Community Services Department **7 days** prior to the use of any facility.

2. The user group will be responsible for any and all damage to the City's premises, equipment, and property. If, after an activity, additional maintenance is required (in excess of normal cleaning services/time), the user group will be charged accordingly.

3. The user group will be held responsible for all actions, behavior, and damages caused by his/her guests/attendees.

4. The individual or organization granted use is responsible for reimbursing the City for any loss or damage to property caused by such use.

5. The City has the right to revoke any permit(s) issued due to the group causing damage to the field by inappropriate behavior or activities caused by the group's use of the field.